

**GUIDELINES FOR LEAGUE
OFFICIALS/
PROGRAM DIRECTORS**



You will receive a mailing from your state/zone Pepsi USBC Youth Championships tournament director that contains the league level qualifying dates, rules, advancement levels and formats for each competition level. USBC has verified and approved these rules, dates and formats. Entrants advancing to the next level need to know about any required fees and deadlines.

The following are general guidelines to help you conduct the league level competition. The packet and information from your state/zone Pepsi tournament director will have specific information. **This event is provided for all USBC Youth members -- do not disappoint your bowlers. USBC Youth members deserve your assistance!**

It is **not** mandatory to use the provided league worksheets. It is acceptable to produce the required information on your computer through a league secretary program. CDE Software and Treasure Software produce league secretary software that contains the Pepsi USBC Youth Championships forms. Please enter all information accurately. If you want to purchase software, please contact the company directly: CDE Software at (206) 937-8927 (cdesoftware.com), or Treasure Software at (800) 552-2695 (treasuresoftware.com). **Each athlete is required to read the league level rules and agree to the division in which they have been placed for this tournament.**

COMPETITION SET-UP

- 1. By Oct. 1, 2016 you should receive the information from your state/zone Pepsi tournament director. If you have not received the information, contact the Pepsi tournament director for your state/zone. See the listing of Pepsi tournament directors on the Pepsi page of bowl.com.
- 2. Locate your qualifying window dates in the information sent by the state/zone Pepsi tournament director. **If the dates conflict with other league or center obligations, please notify your state/zone Pepsi tournament director. He or she has the authority to change these dates for you.**

STEP-BY-STEP PLAN FOR ALL QUALIFYING WINDOWS

- 1. The week before the league level competition begins, inform the bowlers and parents that the league will be participating in the Pepsi USBC Youth Championships.
 - ⇒ **Make copies of the League Level Rules included in this handbook and pass them out to the bowlers and parents. All athletes must read and be aware of these rules.** ⇐
- 2. Locate the league worksheet in this handbook. Make a worksheet for each division. "Division" corresponds to the tournament's ten divisions: Boys Divisions of U8, U10, U12, U15 and U20. Girls Divisions of U8, U10, U12, U15 and U20. All divisions will be SCRATCH.
- 3. **Before the window begins**, ask each league member to choose the division he or she wishes to bowl in and enter their name on the corresponding worksheet. **Divisions are based on bowler's age.** Make sure you check the ages to be sure the bowlers are participating in the correct divisions. Bowlers can participate in a different division for each league in which they are members, regardless of center. However, the bowler must remain in that division for that league during the entire window.
- 4. After the first league session, enter the scratch series for each participant in the "first week" row of the league worksheet. **If a member is not physically present this week, list his or her score as absent/"0." Pre-bowled and post-bowled scores are not allowed.**

***NOTE:** If your state/zone Pepsi tournament director selected a one-week qualifying window skip to Step #8.*

- 5. During the second week, remind league members they are competing in the Pepsi USBC Youth